

NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)

Board Meeting MINUTES

December 8, 2020

Remote meeting held via ZOOM format

5:30PM

Call to Order Meeting called to order by Dr. E. H. Baker and prayer was led by Rev Shawn Hornsby and a quorum was met.

Adopt Agenda: A Motion was made by Latanya Whiteside and seconded by Thelma Merrells to approve /accept the Agenda. Motion passed unanimously.

Adopt Minutes of October 13: A Motion was made by Latanya Whiteside and seconded by Thelma Merrells to approve / accept the Minutes. Motion passed unanimously.

Board Members Present:

Dr. E. H. Baker, Latanya Whiteside, Rev. Shawn Hornsby, Yvonne Lewis and Thelma Merrells

Board Absent: Mike Shipp

Northeast Delta HSA staff present: Dr. Monteic Sizer and Delores Harris

Ownership Linkage-Recognition of Guests: None

PUBLIC COMMENT PERIOD – No requests for comment.

BOARD EDUCATION/ ENDS Items for DISCUSSION

Upcoming Events/Community Action

Northeast Delta is still hosting a series of webinars that will run through December 2020. The webinars will focus on our developmental disability, school and community-based services, wellness initiatives, and overall agency data. See details in your October 2020 Board packets. I also forwarded you a recent link to view at your convenience.

Northeast Delta departments continue to develop plans for a phased, full reopening model where clients are seen face-to-face. All plans include universal precaution measures, technology, PPE gear, etc. Planning is being done in accordance with the Governor's recent phase 3 announcement. We have already secured many of the items needed to ensure the safety of staff and clients.

We completed our CARF accreditation review. We are awaiting the results. We believe we will receive another three-year accreditation. CARF is a premier leader in certifying behavioral health and administrative excellence. We have received full three-year accreditations in the past. We have completed LDH's AIP clinical audits. Preliminary reports show we scored 100% on all clinical and administrative measures.

We continue to participate in many social media campaigns, including suicide prevention and various addiction ones. We have also started a massive digital public awareness campaign about our programs and various services. This digital campaign includes Google, website, news

banners, various social media outlets, etc. Additionally, two television ads are running and continue to do so through December 30th. One commercial features our agency, and the other discusses opioids and what we are doing about it.

We continue to streamline agency contracts and program services to be more outcome- driven and more impactful with the resources available to us.

We are getting closer to outsourcing our pharmacy services as a cost saver with GEONOA Pharmacy. Again, we would maintain our current infrastructure. GEONOA would give us Maximum flexibility and improve our services to regional clients.

We participated in Madison on the CRAWL. The Madison Parish Healthy Communities Coalition sponsored it. Board member Lewis participated.

GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS

Executive Director – Monthly Activity and Fiscal Reports

After the ED’s report was presented, along with monthly Fiscal data a Motion made by Thelma Merrells and Yvonne Lewis to approve / accept as submitted. Motion passed unanimously.

Financial Planning & Budgeting/Financial Condition and Activities – With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.

NEDHSA’s FY20-21 appropriated budget is \$15, 169,624. Our SGF = \$7,730,554. Our IAT = \$6,665,226. Self-generated = \$773,844.

- Global Executive Constraints (Policy Manual Page 12)

As the Executive Director, Dr. Sizer functions ethically and never puts himself, Northeast Delta staff, or the Board in jeopardy. He administrates Northeast Delta with integrity and according to universal best practices programmatically and fiscally. This is evidenced by agency data outcomes, accreditations, peer reviews, state audits, and Board Governance policies and procedures.

A Motion was made by Latanya Whiteside and seconded by Thelma Merrells to approve / accept the Global Executive Constraints as presented by Dr. Sizer in his ED report. Motion passed unanimously.

- Board – Nominating Committee Report

A motion was made by Yvonne Lewis and seconded by Thelma Merrells to approve / accept the nomination of officers for 2021 as listed below. Motion passed unanimously

- Chairman: Mike Shipp
- Vice Chairman: Dr. E. H. Baker
- Secretary: Latanya Whiteside
- Treasurer: Yvonne Lewis

- Executive Limits: Communication and Support to the Board (Page 12-13)

This item was tabled until the next meeting.

A motion was made by Latanya Whiteside and seconded by Yvonne Lewis to approve / accept the item to be tabled until January meeting. Motion passed unanimously

- Adopt 2021 Board Meeting Schedule

The schedule was adopted to have meetings the second Tuesday of each month. The location will be decided at the next meeting. Dr. Sizer suggested that the ZOOM format continue until further notice due to the pandemic. The attending board members agreed As stated.

A motion was made by Latanya Whiteside and seconded by Yvonne Lewis to approve / accept the meetings be ZOOM until further notice. Motion passed unanimously

- BOARD MANAGEMENT- Ongoing
- Board Development Parish Outreach
 - Travel Forms

ADJOURN

Next Meeting- January 12, 2021- 5:30 pm

A motion was made by Thelma Merrells and seconded by Yvonne Lewis to Adjourn. Motion passed unanimously